

## **Notice of the Annual and Special Meeting of the Members Thalidomide Victims Association of Canada Association canadienne des victimes de la thalidomide**

Dear Members,

On behalf of TVAC's Board of directors, it is with great pleasure that I invite you to our Annual and Special Meeting of the Members, scheduled to take place on **Saturday, November 28, 2020, from 11:00 a.m. to 3:00 p.m. EST, via the Zoom Platform.**

The Annual and Special Meeting will be held entirely by electronic means. Some of you have registered to attend the annual and special meeting. For those Members, we have included instructions about how to register and log in for the meeting, and how to vote at the meeting. For those of you who have not registered for the meeting, you can still vote on each matter below by sending a Proxy and Ballot to TVAC, as described at the end of this notice.

The Annual Meeting is for the following purposes:

1. To approve the minutes of the Annual and Special Meeting of the Members of the Corporation held on June 8, 2019, attached as Annex A;
2. To receive the following annual reports:
  - a. Report of the President, attached as Annex B;
  - b. Report of the Treasurer, attached as Annex C; and
  - c. Report of the Co-ordinator, attached as Annex D.
3. To receive the audited financial statements of the Corporation for the fiscal period ending December 31, 2019; and the report of the auditors, attached as Annex E;
4. To appoint auditors and authorize the directors to fix the auditors' remuneration;

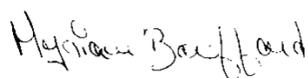
5. To consider the proposal of the Board of Directors in respect of revisions to the composition of the Board of Directors, attached as Annex F;
6. To consider the revisions to By-law No. 1, attached as Annex F;
7. To elect directors to the Board of Directors, attached as Annex F;
8. To transact such other business as may properly be brought before the meeting or any adjournments thereof.

Members are entitled to vote at the meeting either in person<sup>1</sup> or by proxy. Members who are unable to be present at the meeting are requested to complete, date, sign and print their name on the Proxy and Ballot and return same to the Corporation no later than **5:00 p.m. on Wednesday, November 25, 2020**. Instructions about how to send the Proxy and Ballot to TVAC are included in the Proxy and Ballot form.

Even though the annual and special meeting is being held electronically this year, TVAC is NOT in a financial position to reimburse members for any costs they may incur related to participating in the annual and special meeting of members. TVAC has previously advised that participation by members in members' meetings is not something that is considered to be charitable (it is considered to be part of the governance of the organization) and as a result, because there is no charitable activity associated with the annual and special meeting, TVAC cannot financially assist members with any costs related to their participation in the meeting. Any costs you think you might incur in order to participate in the meeting should be taken into consideration when considering whether to attend the meeting in person (i.e. through the online zoom meeting), or to complete and send in a proxy and ballot.

We hope you are able to participate in the meeting, either by attending the Zoom meeting (for those of you who have registered), or by completing the ballot / proxy and sending it in to the office before the deadline.

By Order of the Board,



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Myriam Bouffard, President

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<sup>1</sup> Please note that "attendance in person" includes attending the meeting electronically, through the medium set up by the Board of Directors.